

Travel

Expenses

Trip
New York

Start Date
January 1, 2010

End Date
January 10, 2010

Member	Expense	Type	Amount	Notes
John Doe	Airport Taxi	Transportation	\$50.00	Note
May Jane Smith	Dinner	Entertainment Fees	\$60.00	
John Doe	Flight Ticket	Transportation	\$450.00	Note
Total			\$560.00	

Payment information

Corp Credit Card 5105105105105100