EMPLOYEE RECORD - CONFIDENTIAL

Name: Jane Doe
Employer: Acme Holdings Ltd
Date of birth: 14/03/1985
National Insurance number: AB123456C
NHS number: 943 476 5919
Email: jane.doe@example.com
Telephone: 020 7946 0958
Address: 42 Example Road
Postcode: EC1A 1BB

PAYMENT DETAILS
Sort code: 12-34-56
Account number: 12345678
IBAN: GB82 WEST 1234 5698 7654 32
Card on file: 4111 1111 1111 1111

TAX
VAT number: GB123456782
UTR: 1234567890

Approved by John Smith, Finance Director.