
TDF.Templateuploadcenter User Documentation

Release 0.36

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User documentation

INSTALLATION

You can install the Plone add-on `tdf.templateuploadcenter` using `zc.buildout` and the `plone.recipe.zope2instance`. Thus you could add it to the list of eggs to install, e.g.:

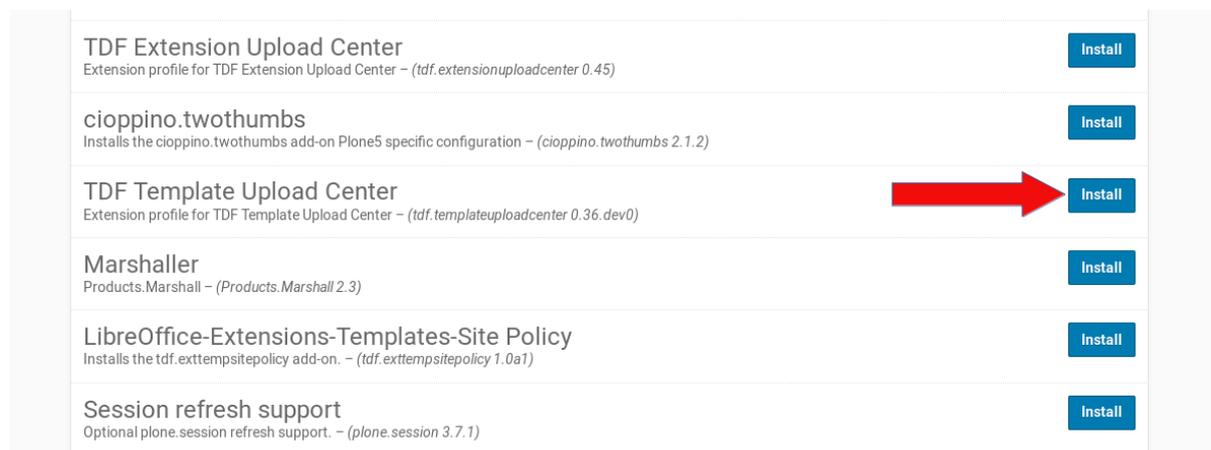
```
[buildout]
...
eggs =
...
    tdf.templateuploadcenter
```

Once you have added the add-on re-run buildout, e.g. with:

```
$ ./bin/buildout
```

Once your buildout finished you had to create a new Plone site and then install and activate the Plone add-on inside this new Plone site. Therefore you had to go to the Plone 'Site Setup' administration area. If you got administration permissions you'll find a link to it in the menu entry with your name (or 'admin'). You could reach it directly by adding `/@@overview-controlpanel` to the URL of your Plone site.

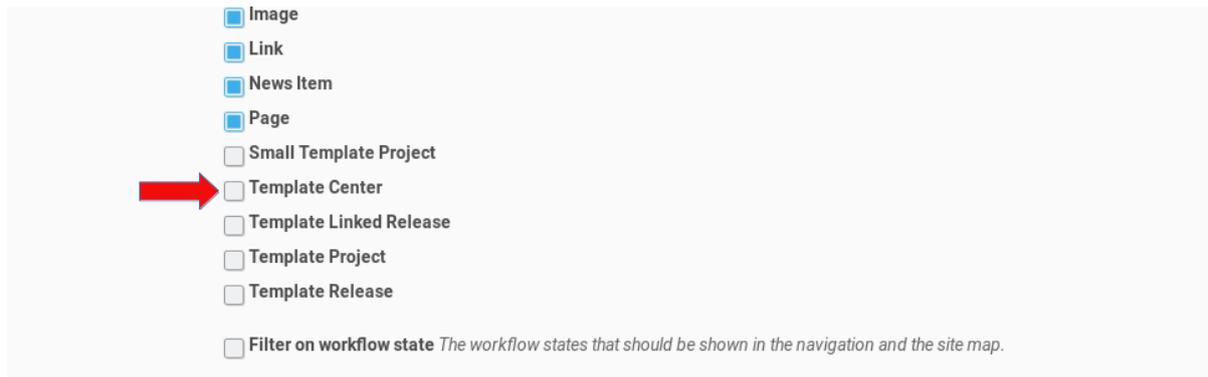
In the 'Site Setup' page click on 'Add-ons' and you get a list of the Plone add-ons which are available in your Plone site.



You will get a list like in the above screenshot. Click on the 'install' button next to the 'tdf.templateuploadcenter' list entry and the add-on will be installed in your Plone site.

1.1 Navigation configuration

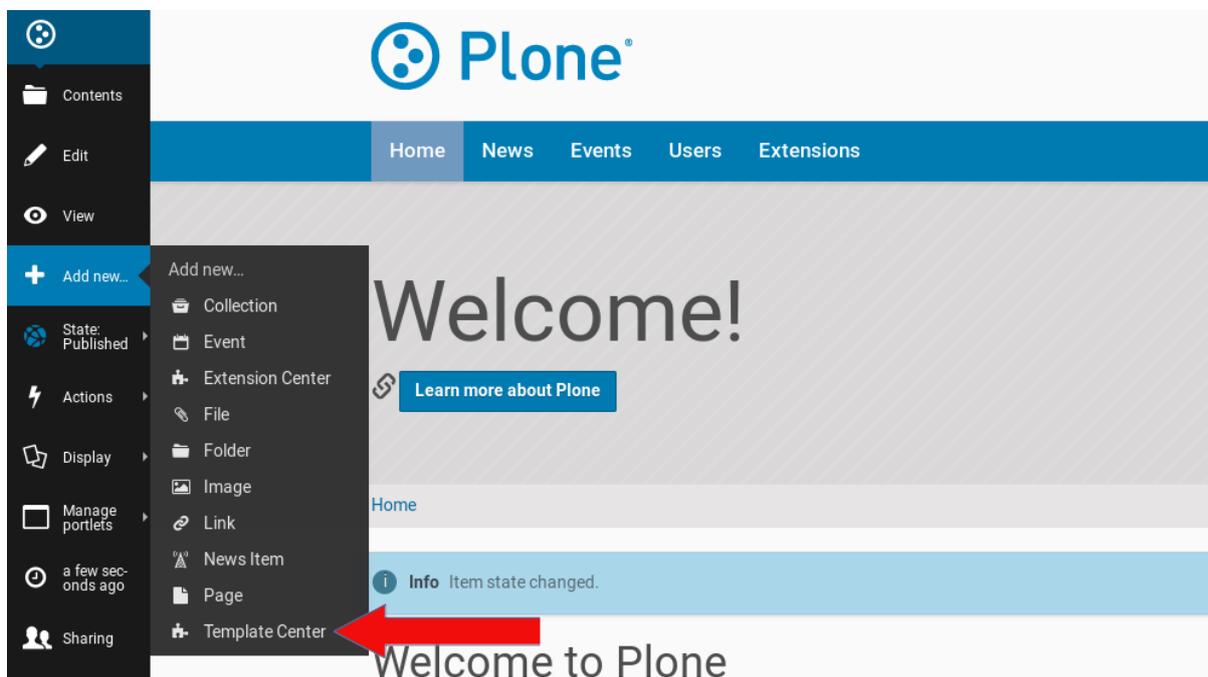
Next you need to go to the 'Navigation' configuration inside the 'Site Setup'. Thus click on the corresponding button and you get to the configuration menu in the screenshot below.



Tick the checkbox in front of the entry ' TDF Template Upload Center' and save your changes. The necessary steps are done to go to the homepage of your Plone site (or a subdirectory of the site, where you want to create a new Template center.

ADD A NEW TEMPLATE CENTER TO YOUR PLONE SITE

I assume you want to add the center to the Plone site root ('Home'). Therefore go to this site root and choose from the Plone menu on the left 'Add new'. You get in this menu an entry to create a new 'Template Center' (see the screenshot below).



Click on this entry and you get the form below. This is the edit form to create and configure a new Template Center in your Plone site.

Fill in the fields in the edit form of the Template Center. All fields has a description of their expected values. Don't miss to go through the register of the edit form dialog. The fields on the register 'Allowed file extensions' need your input about the allowed file extensions for the templates and the image file extensions (logo, screenshot). If there are different file extensions allowed for this file categories you could enter this file extensions seperated by a pipe into the form fields, e.g.: 'png|jpg' for image files. Once you are finished with adding values to the edit form, save the form. If you missed to edit a form field, you will get an error message and could fill in the necessary information into the appropriate form field.

2.1 Publish The New Template Center

Once you finished with the edit form of the Extension Center and saved your changes you need to publish the center. You could do this by a click on the entry 'State: Private' in the menubar on the left site. Choose the entry 'Publish' and you are done.

2.2 Sharing: Enable Members To Add Projects

The logged in users are not able to add projects to the Template Center yet. You could enable this by a mouse click on the entry 'Sharing' in menubar on the left site (see screenshot below). This shows the edit menu for sharing and you could tick the checkbox 'Can add' for 'logged-in-users' (see screenshot below) to enable the members of the Plone site to add their template projects to the center.

Name	Can add	Can edit	Can review	Can view
Logged-in users	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADD NEW TEMPLATE PROJECTS TO THE TEMPLATE CENTER

The 'Template Center' offers the possibility to add different sizes respectively different structured projects to it. There are two different objects for template projects available. The first one is targeted for smaller such projects with no release circle and only a few template files which should be published on the website. This 'Small Template Project' consists of only one page (content object).

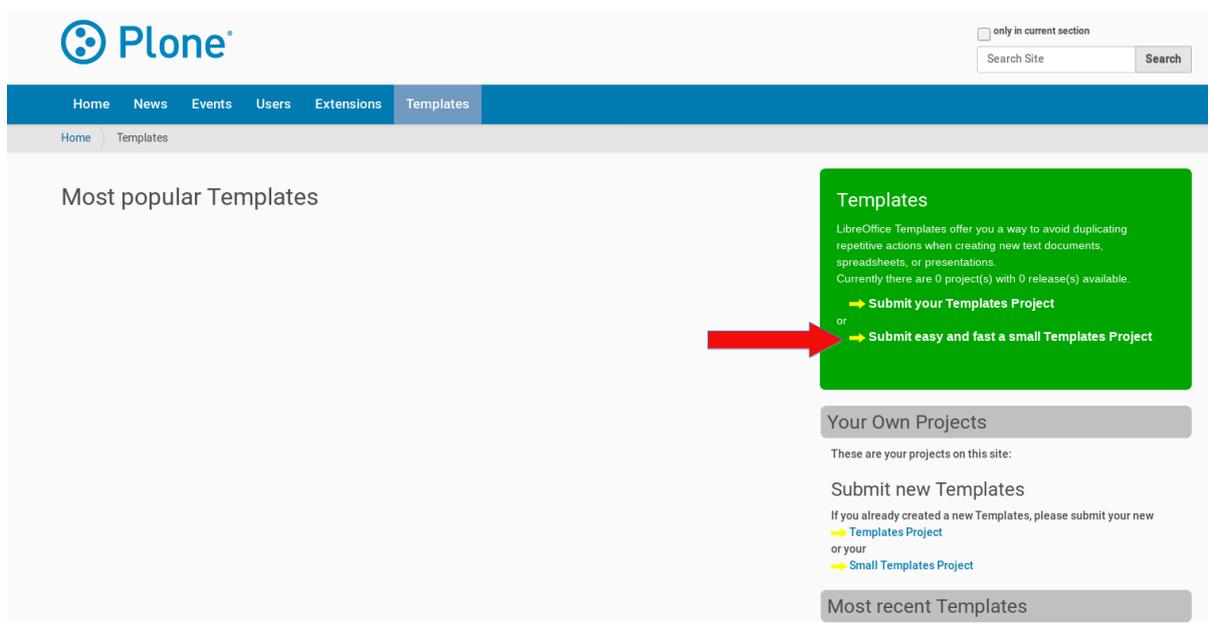
In the opposite the second project ('Template Project') consists of a project page (a folder object) with the need and option to add further content objects to it, template releases and / or template linked releases.

The two options of new template projects will be described in the following pages.

ADD A NEW SMALL TEMPLATE PROJECT TO THE TEMPLATE CENTER

A small template project is an easy and fast way to publish a very small template project inside the ‘Template Center’. This sort of project should only be used, if there is not the need to publish releases and upload files for a lot of different platforms (operating systems).

Because it was created for small projects, a small template project could be created within a few minutes. Therefore a member of the Plone site (logged-in user) click inside the ‘Template Center’ with the mouse first on the link in the box on the right side (see screenshot below).



This mouse click opens the form for providing a new Small Template Project. The form dialog consists of several registers. The form fields in the first register ask for more general information about the project. It's possible to edit and change the content of the fields later, if the focus or the features of the project varies.

4.1 The First Register ‘Default’

The new template project needs its own title with a length from 5 to 50 characters. This title has to be unique inside the ‘Template Center’. If there is already another small template project or a template project with the same title, the member will get an error message with the appropriate information. Thus he had to choose another title for his small template project.

Add Small Template Project

A Small template project

Default Categories / Compatibility Legal File Upload Optional Further File Upload Ownership Dates Categorization

Information The Dialog to create a new project consists of different register. Please go through this register and fill in the appropriate data for your project or choose one of the options that are provided. You could upload one or more files to your project on the register 'File Upload' and 'Optional Further File Upload'.

Title • Project Title - minimum 5 and maximum 50 characters

Project Summary •

Full Project Description

Insert • Format • Edit • Table • Tools • View •

Formats • B I [List of icons]

text/html

Contact email-address • Contact email-address for the project.

The following file extensions are allowed for screenshot files (upper case and lower case and mix of both):
jpg, jpeg, png, gif

Screenshot of the Template • Add a screenshot by clicking the 'Browse' button. You could provide an image of the file format 'png', 'gif' or 'jpg'.

Browse... No file selected.

Versions Number • Version Number of the Template File (up to twelf chars) which you upload in this project.

1.0

Save Cancel

A new project needs also a summary and could get a full description of its purpose and features. The latter one is optional (only form fields with a red point behind the title are mandatory).

It's also necessary that the member provides an email-address. This address will be used to get in contact with the project (owner). The 'Template Center' sends e.g. messages if the status of the project changes (e.g. it was published by a reviewer). Users of the project / template could send feedback to the author within a form. The content of this form will be send by email to the project (owner) (The feedback provider will not see the email address of the project).

The small template project need also a screenshot. It will be shown on the project page and helps the website user to get a first impression of the usecase of the template. The allowed file extensions are displayed next to the button to call the file dialog. The Plone site administrator choose this allowed file extensions within the 'Template Center'.

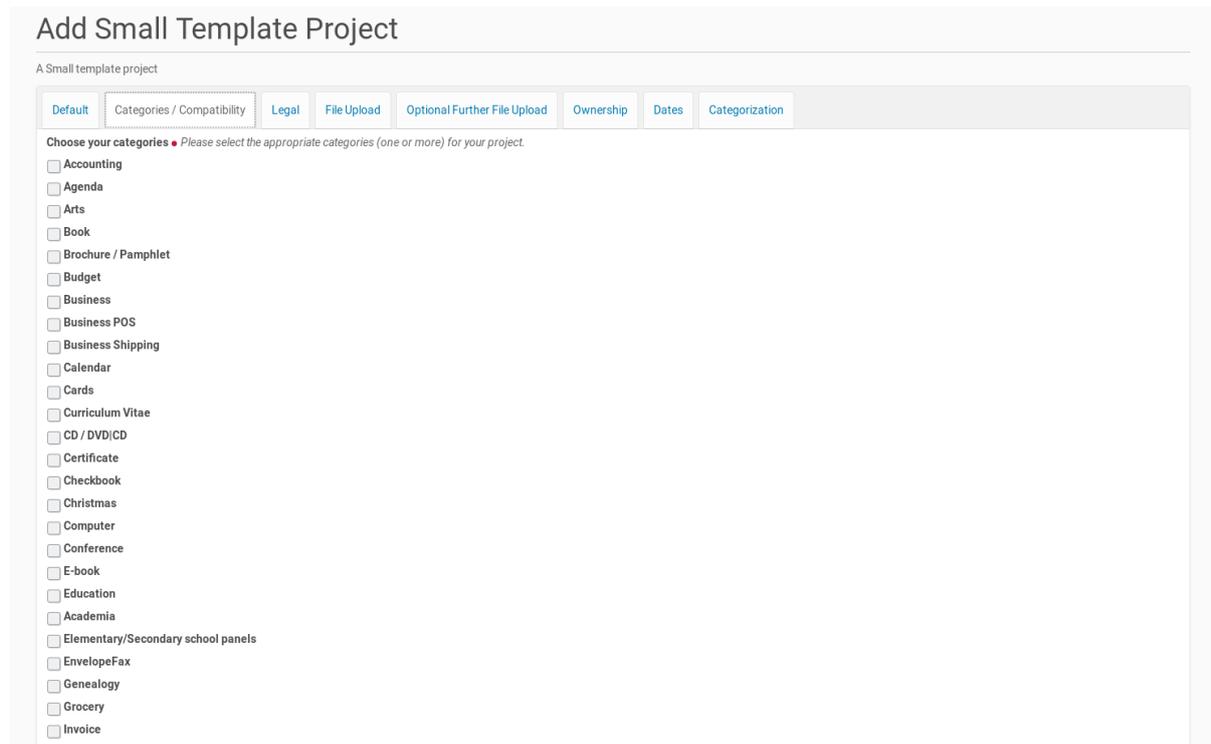
The last field on this first register ('Version Number') gives the opportunity to set the version of the template file(s). The field has a default value of '1.0' but it is recommend to change this number according to the state of the template. If the template is not in a stable state, the field should set to a numbering lower than 1.0. If the project owner uploads a new version of the template (template file(s)) she / he should change the value of this field.

4.2 The Second Register ‘Categories / Compatibility’

The small template projects were assigned to one or more categories. The creator of the template project could choose on this register one or more categories, the new small template project matches.

There is also a list of LibreOffice versions on this register. The project owner had to choose at least one of them the template is compatible with.

The list of categories and LibreOffice versions on this register had been created by the Plone site administrator within the ‘Template Center’.



The screenshot shows a web form titled "Add Small Template Project". Below the title is a sub-header "A Small template project". There are several tabs: "Default", "Categories / Compatibility" (which is selected), "Legal", "File Upload", "Optional Further File Upload", "Ownership", "Dates", and "Categorization". Under the "Categories / Compatibility" tab, there is a section titled "Choose your categories" with a red dot and the instruction "Please select the appropriate categories (one or more) for your project." Below this is a list of categories, each with a checkbox:

- Accounting
- Agenda
- Arts
- Book
- Brochure / Pamphlet
- Budget
- Business
- Business POS
- Business Shipping
- Calendar
- Cards
- Curriculum Vitae
- CD / DVD/CD
- Certificate
- Checkbook
- Christmas
- Computer
- Conference
- E-book
- Education
- Academia
- Elementary/Secondary school panels
- EnvelopeFax
- Genealogy
- Grocery
- Invoice
- ...

4.3 The Third Register ‘Legal’

The third register shows the necessary fields for the legal statements about the template and the small template project. It starts with the license for the template. It is possible to check more than one license for an template. This declaration need to be in accordance with the license declaration inside the template file (if there is one inside).

Add Small Template Project

A Small template project

Default	Categories / Compatibility	Legal	File Upload	Optional Further File Upload	Ownership	Dates	Categorization
---------	----------------------------	-------	-------------	------------------------------	-----------	-------	----------------

License of the uploaded file • Please mark one or more licenses you publish your release.

- GNU-GPL-v2 (GNU General Public License Version 2)
- GNU-GPL-v3+ (General Public License Version 3 and later)
- LGPL-v2.1 (GNU Lesser General Public License Version 2.1)
- LGPL-v3+ (GNU Lesser General Public License Version 3 and later)
- BSD (BSD License (revised))
- MPL-v1.1 (Mozilla Public License Version 1.1)
- MPL-v2.0+ (Mozilla Public License Version 2.0 or later)
- CC-by-sa-v3 (Creative Commons Attribution-ShareAlike 3.0)
- CC-BY-SA-v4 (Creative Commons Attribution-ShareAlike 4.0 International)
- AL-v2 (Apache License Version 2.0)
- Public Domain
- OSI (Other OSI Approved)

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Accept the above legal disclaimer • Please declare that you accept the above legal disclaimer.

Save Cancel

There is also a read-only form field which contains the text of the legal disclaimer that has to be accepted by the small template project owner. The text of the legal disclaimer will be set by the site admin inside the 'Template Center'.

4.4 The Fourth Register 'File Upload'

This register is the place to upload the template file and declare which platform it is compatible with.

Default	Categories / Compatibility	Legal	File Upload	Optional Further File Upload	Ownership	Dates	Categorization
---------	----------------------------	-------	-------------	------------------------------	-----------	-------	----------------

The First File You Want To Upload You need only to upload one file to your project. There are options for further two file uploads if you want to provide files for different platforms.

First uploaded file is compatible with the Platform(s) • Please mark one or more platforms with which the uploaded file is compatible.

- All platforms
- Linux
- Linux-x64
- Mac OS X
- Windows
- BSD
- UNIX (other)

The following file extensions are allowed for template files (upper case and lower case and mix of both):
ott, oth, ots, otg, otp

The first file you want to upload. • Please upload your file.

Browse... No file selected.

Save Cancel

If there are versions of the template file for different platforms (e.g. one for MS Windows and another one for Linux only) this further template files could be uploaded using the following register.

The list of platforms in the listing below the the upload field will be created by the site admin inside the 'Template Center'. She / he is able to expand this list at any time if desired.

PUBLISH A SMALL TEMPLATE PROJECT

Once the small project owner finished the projects form and save his edits she / he could submit his project for publication.

The small project owner could do this within the menubar on the left side. She / he had to click on the menu entry 'Private' and than click on the entry 'Submit for publication' in the opening drop down menu. The menu entry will change from 'Private' to 'Pending'.

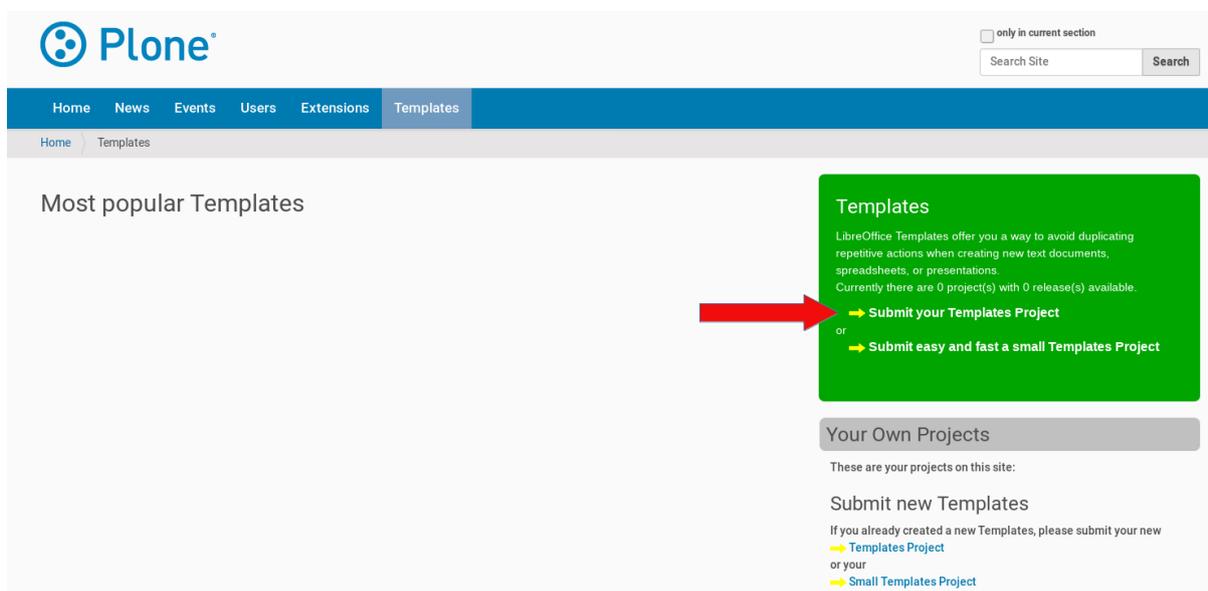
The small project owner will get an email with an information about this workflow change. A corresponding email will be send to the administrator or a configured email address for this task (configured inside the 'Template Center').

The small template project has been forwarded into the review queue of the 'Template Center' / Plone site. Once the administrator, site-administrator or a reviewer changed the workflow state again, e.g. published the project, the small project owner will get a further email with this new state.

ADD A NEW TEMPLATE PROJECT TO THE TEMPLATE CENTER

A member of the Plone site (logged-in user) could add own template projects to the 'Template Center' once he called the appropriate form for new such projects and fill in the necessary data.

He has to click with the mouse first on the link in the box on the right side (see screenshot below).



This mouse click opens the form for providing new Templates. The form dialog consists of several registers. The form fields in the first register ask for more general information about the project. It's possible to edit and change the content of the fields later, if the focus or the features of the project varies.

6.1 The First Register 'Default'

The new template project needs its own title with a length from 5 to 50 characters. This title has to be unique inside the 'Template Center'. If there is already another template project with the same title the member will get an error message with the appropriate information. Thus he had to choose another title for his template project.

Add Template Project

A template project

Default **Category / Categories** Logo / Screenshot Ownership Dates Categorization

Information The Dialog to create a new project consists of different register. Please go through these register and fill in the appropriate data for your project.

Title • Project Title - minimum 5 and maximum 50 characters

Project Summary •

Full Project Description

Insert - Format - Edit - Table - Tools - View -

Formats - B I [List of icons]

0 WORDS POWERED BY TINYMCE

text/html

Contact email-address • Contact email-address for the project.

Homepage If the project has an external home page, enter its URL (example: 'http://www.mysite.org').

URL of documentation repository If the project has externally hosted documentation, enter its URL (example: 'http://www.mysite.org').

Save Cancel

A new project needs also a summary and could get a full description of its purpose and features. The latter one is optional (only form fields with a red point behind the title are mandatory).

It's also necessary that the member provides an email-address. This address will be used to get in contact with the project (owner). The 'Template Center' sends e.g. messages if the status of the project changes (e.g. it was published by a reviewer). Users of the project / template could send feedback to the author within a form. The content of this form will be send by email to the project (owner) (The feedback provider will not see the email address of the project).

If there is already a homepage of the template project available on the internet, it is possible to submit it within the corresponding form field. This homepage will be published inside the project ressources on the right side of the template project page. Thus the user of the project / template could reach the external project homepage very easily with only one mouse click.

6.2 The Second Register 'Category / Categories'

The template projects were assigned to one or more categories. The creator of the template project could choose on this register one or more categories, the new template project matches. The list of categories on this register had been created by the Plone site administrator within the 'Template Center'.

Add Template Project

A template project

Default Category / Categories Logo / Screenshot Ownership Dates Categorization

Choose your categories • Please select the appropriate categories (one or more) for your project.

- Accounting
- Agenda
- Arts
- Book
- Brochure / Pamphlet
- Budget
- Business
- Business POS
- Business Shipping
- Calendar
- Cards
- Curriculum Vitae
- CD / DVD/CD
- Certificate
- Checkbook
- Christmas
- Computer
- Conference
- E-book
- Education
- Academia
- Elementary/Secondary school panels
- EnvelopeFax
- Genealogy
- Grocery
- Invoice
- Labels

6.3 The Third Register ‘Logo / Screenshot’

This is the place to submit a project logo or screenshot. It is mandatory to submit one of them. The allowed file extensions are displayed next to the button to call the file dialog. The Plone site administrator choose this allowed file extensions within the ‘Template Center’.

Add Template Project

A template project

Default Category / Categories Logo / Screenshot Ownership Dates Categorization

The following file extensions are allowed for screenshot files (upper case and lower case and mix of both):
jpg, jpeg, png, gif

Logo Add a logo for the project (or organization/company) by clicking the 'Browse' button. You could provide an image of the file format 'png', 'gif' or 'jpg'.

Browse... No file selected.

The following file extensions are allowed for screenshot files (upper case and lower case and mix of both):
jpg, jpeg, png, gif

Screenshot of the Template Add a screenshot by clicking the 'Browse' button. You could provide an image of the file format 'png', 'gif' or 'jpg'.

Browse... No file selected.

Save Cancel

ADD A NEW RELEASE TO A TEMPLATE PROJECT

An owner of a template project could add a release to the own project. There is a link at the top of a template project page whilst the owner is logged-in to the Plone site. Once he clicked on this link he got an edit form to enter the content of the new release.



The owner could make alternatively a mouse click on the menu entry 'Add new' in the menu bar on the left side and choose from the opening sub menu the entry 'Template Release' (see the small red arrow in the screenshot above).

The form dialog consists of several register. The form fields in the first register asks for more general information about the release. It's possible to edit and change the content of the fields later, if there is something missing or there are e.g. typos, that should be fixed.

7.1 The First Register 'Default'

The new template release needs its own release number. This number (up to twelf chars) will be part of the release title and its URL. The title will be created from the template project title and the release number. This title has to be unique inside the Plone site. If the release number is already in use, the editor will get an error message about it.

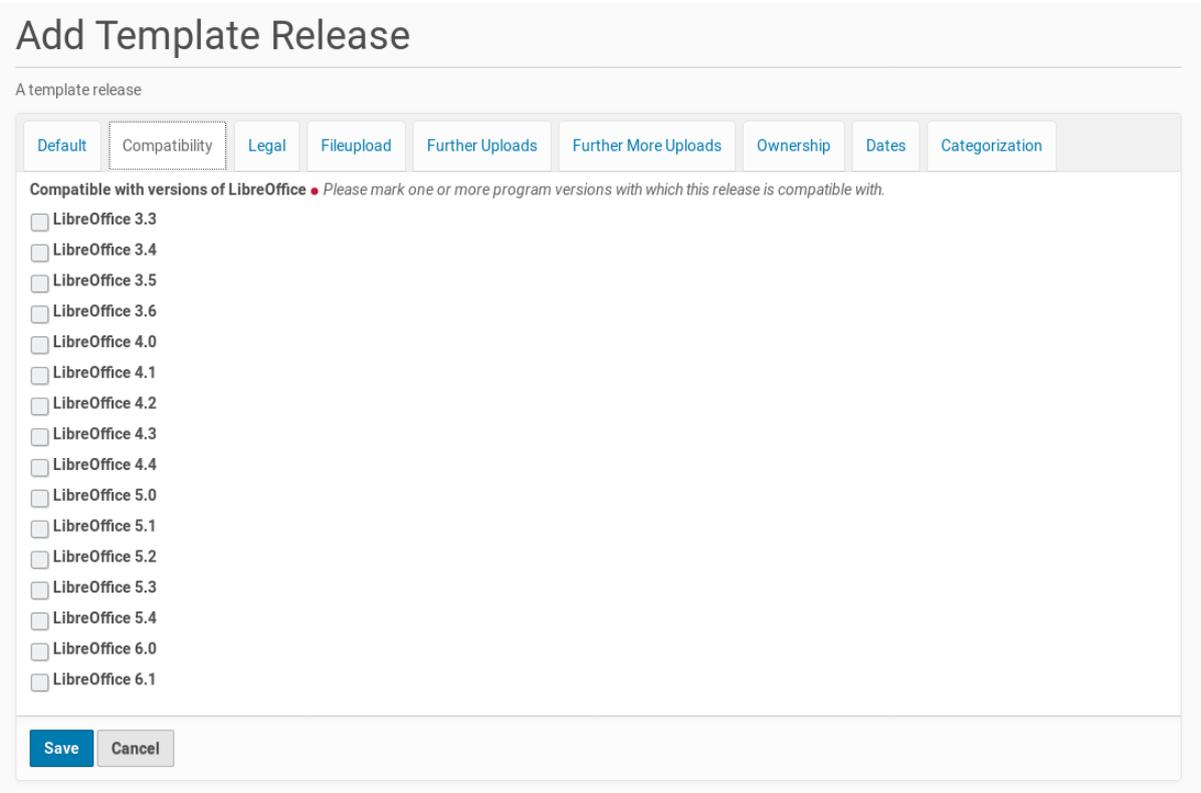
A new release needs also a summary and could get a full release description with details about its features. The latter one is optional (only form fields with a red point behind the title are mandatory).

There is also an optional field to add changelog information, especially if the template release adds some new features or fix some issues.

The field for the email address will be initialized with the email address from the template project the release was added to.

7.2 The Second Register ‘Compatibility’

This register contains a form field to choose the versions of the program the release is compatible with. The list of program versions will be created by the site admin within the ‘Template Center’. It is possible to choose multiple program versions for the release compatibility.



Add Template Release

A template release

Default Compatibility Legal Fileupload Further Uploads Further More Uploads Ownership Dates Categorization

Compatible with versions of LibreOffice • Please mark one or more program versions with which this release is compatible with.

- LibreOffice 3.3
- LibreOffice 3.4
- LibreOffice 3.5
- LibreOffice 3.6
- LibreOffice 4.0
- LibreOffice 4.1
- LibreOffice 4.2
- LibreOffice 4.3
- LibreOffice 4.4
- LibreOffice 5.0
- LibreOffice 5.1
- LibreOffice 5.2
- LibreOffice 5.3
- LibreOffice 5.4
- LibreOffice 6.0
- LibreOffice 6.1

Save Cancel

7.3 The Third Register ‘Legal’

The third register shows the necessary fields for the legal statements about the release. It starts with the license for the release. It is possible to check more than one license for a release. This declaration need to be in accordance with the license declaration inside the template file (if there is one inside).

Add Template Release

A template release

Default
Compatibility
Legal
Fileupload
Further Uploads
Further More Uploads
Ownership
Dates
Categorization

License of the uploaded file • Please mark one or more licenses you publish your release.

- GNU-GPL-v2 (GNU General Public License Version 2)
- GNU-GPL-v3+ (General Public License Version 3 and later)
- LGPL-v2.1 (GNU Lesser General Public License Version 2.1)
- LGPL-v3+ (GNU Lesser General Public License Version 3 and later)
- BSD (BSD License (revised))
- MPL-v1.1 (Mozilla Public License Version 1.1)
- MPL-v2.0+ (Mozilla Public License Version 2.0 or later)
- CC-by-sa-v3 (Creative Commons Attribution-ShareAlike 3.0)
- CC-BY-SA-v4 (Creative Commons Attribution-ShareAlike 4.0 International)
- AL-v2 (Apache License Version 2.0)
- Public Domain
- OSI (Other OSI Approved)

Legal Disclaimer and Limitations

The template release owner (the "owner") hereby grants to you, the user, a non-exclusive, non-transferable, non-sublicensable license to use the template release for personal or internal business purposes only. The template release is provided "as is" without any warranty of any kind, either express or implied, including but not limited to the implied warranties of merchantability and fitness for a particular purpose. The user shall be responsible for obtaining any necessary permissions from the appropriate authorities to use the template release in accordance with applicable laws and regulations.

Accept the above legal disclaimer • Please declare that you accept the above legal disclaimer

Is the source code inside the template? •

No ▾

Please fill in the Link (URL) to the Source Code

There is also a read-only form field which contains the text of the legal disclaimer that has to be accepted by the template release owner. The text of the legal disclaimer will be set by the site admin inside the ‘Template Center’.

If the source code is not inside the template file (the drop down field is set to ‘No’), it is necessary to fill in the link to the source code in the form field at the bottom of the register. If such a link will not be submitted the release owner gets an error message.

7.4 The Fourth Register ‘Fileupload’

This register is the place to upload the template release file and declare which platform it is compatible with.

Add Template Release

A template release

Default	Compatibility	Legal	Fileupload	Further Uploads	Further More Uploads	Ownership	Dates	Categorization
---------	---------------	-------	------------	-----------------	----------------------	-----------	-------	----------------

The following file extensions are allowed for template files (upper case and lower case and mix of both):
ott, oth, ots, otg, otp

The first file you want to upload • Please upload your file.

No file selected.

First uploaded file is compatible with the Platform(s) • Please mark one or more platforms with which the uploaded file is compatible.

All platforms
 Linux
 Linux-x64
 Mac OS X
 Windows
 BSD
 UNIX (other)

Further File Uploads for this Release *If you want to upload more files for this release, e.g. because there are files for other operating systems, you'll find the upload fields on the register 'Further Uploads' and 'Further More Uploads'.*

If there are versions of the template release for different platforms (e.g. one for MS Windows and another one for Linux only) this further release files could be uploaded using the following register.

The list of platforms in the listing below the the upload field will be created by the site admin inside the 'Template Center'. She / he is able to expand this list at any time if desired.

ADD A NEW LINKED RELEASE TO A TEMPLATE PROJECT

Linked releases put the template project owner into the position to host release files on external resources, e.g. his own webspace or another website. Whilst the owner is logged-in to the Plone site there is a link at the top of a template project page. Once he clicked on this link (see screenshot below) he got an edit form to enter the content of the new linked release.



The owner could alternatively make a mouse click on the menu entry 'Add new' in the menu bar on the left side and choose from the opening sub menu the entry 'Template Linked Release' (see the red arrow in the screenshot above).

The form dialog consists of several registers. The form fields in the first register ask for more general information about the linked release. It's possible to edit and change the content of the fields later, if there is something missing or there are e.g. typos, which should be fixed.

8.1 The First Register 'Default'

The new template linked release needs its own release number. This number (up to twelve chars) will be part of the linked release title and its URL. The title will be created from the template project title and the linked release number. This title has to be unique inside the Plone site. If the linked release number is already in use, the editor will get an error message about it.

A new linked release needs also a summary and could get a full release description with details about its features. The latter one is optional (only form fields with a red point behind the title are mandatory).

There is also an optional field to add changelog information, especially if the template linked release adds some new features or fix some issues.

The field for the email address will be initialized with the email address from the template project the linked release was added to.

8.2 The Second Register ‘Compatibility’

This register contains a form field to choose the versions of LibreOffice the linked release is compatible with. The list of program versions will be created by the site admin within the ‘Template Center’. It is possible to choose multiple program versions for the release compatibility.

Add Template Linked Release

A linked template release

Default
Compatibility
Legal
Linked File
Second linked file
Third linked file
Fourth linked file
Fifth linked file
Sixth linked file

Ownership
Dates
Categorization

Compatible with versions of LibreOffice • Please mark one or more program versions with which this release is compatible with.

- LibreOffice 3.3
- LibreOffice 3.4
- LibreOffice 3.5
- LibreOffice 3.6
- LibreOffice 4.0
- LibreOffice 4.1
- LibreOffice 4.2
- LibreOffice 4.3
- LibreOffice 4.4
- LibreOffice 5.0
- LibreOffice 5.1
- LibreOffice 5.2
- LibreOffice 5.3
- LibreOffice 5.4
- LibreOffice 6.0
- LibreOffice 6.1

Save
Cancel

8.3 The Third Register ‘Legal’

The third register shows the necessary fields for the legal statements about the linked release. It starts with the license for the linked release. It is possible to check more than one license for a linked release. This declaration need to be in accordance with the license declaration inside the template linked release (if there is one).

Add Template Linked Release

A linked template release

Default
Compatibility
Legal
Linked File
Second linked file
Third linked file
Fourth linked file
Fifth linked file
Sixth linked file

Ownership
Dates
Categorization

License of the uploaded file • Please mark one or more licenses you publish your release.

- GNU-GPL-v2 (GNU General Public License Version 2)
- GNU-GPL-v3+ (General Public License Version 3 and later)
- LGPL-v2.1 (GNU Lesser General Public License Version 2.1)
- LGPL-v3+ (GNU Lesser General Public License Version 3 and later)
- BSD (BSD License (revised))
- MPL-v1.1 (Mozilla Public License Version 1.1)
- MPL-v2.0+ (Mozilla Public License Version 2.0 or later)
- CC-by-sa-v3 (Creative Commons Attribution-ShareAlike 3.0)
- CC-BY-SA-v4 (Creative Commons Attribution-ShareAlike 4.0 International)
- AL-v2 (Apache License Version 2.0)
- Public Domain
- OSI (Other OSI Approved)

Legal Disclaimer and Limitations

The
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Accept the above legal disclaimer • Please declare that you accept the above legal disclaimer

Is the source code inside the template? •

No ▾

Please fill in the Link (URL) to the Source Code

Save
Cancel

There is also a read-only form field which contains the text of the legal disclaimer that has to be accepted by the template linked release owner. The text of the legal disclaimer will be set by the site admin inside the ‘Template Center’.

If the source code is not inside the template linked release (the drop down field is set to ‘No’), it is necessary to fill in the link to the source code in the form field at the bottom of the register. If such a link will not be submitted the linked release owner will get an error message.

8.4 The Fourth Register ‘Linked File’

This register is the place to link to the template linked release file and declare which platform it is compatible with.

Add Template Linked Release

A linked template release

Default	Compatibility	Legal	Linked File	Second linked file	Third linked file	Fourth linked file	Fifth linked file	Sixth linked file
Ownership	Dates	Categoryization						

The following file extensions are allowed for linked template files (upper case and lower case and mix of both):
ott, oth, ots, otg, otp

The Link to the file of the release • Please insert a link to your extension file.

The size of the external hosted file Please fill in the size in kilobyte of the external hosted file (e.g. 633, if the size is 633 kb)

First linked file is compatible with the Platform(s) • Please mark one or more platforms with which the uploaded file is compatible.

All platforms

Linux

Linux-x64

Mac OS X

Windows

BSD

UNIX (other)

Further linked files for this Release If you want to link more files for this release, e.g. because there are files for other operating systems, you'll find the fields to link this files on the next registers, e.g. 'Second linked file'.

If there are versions of the template linked release for different platforms (e.g. one for MS Windows and another one for Linux only) this further linked release files could be linked using the following register.

The list of platforms in the listing below the the upload field will be created by the site admin inside the 'Template Center'. She / he is able to expand this list at any time if desired.

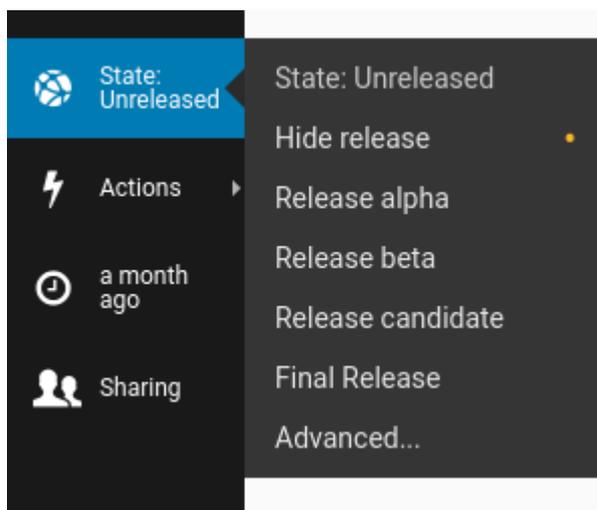
Because a linked release is not uploaded to the Plone website it is not possible for Plone to calculate the size of the template linked release file. Thus there is a form field to submit this size of the file. This information will be displayed in the website next to the download link for the linked release file.

RELEASE A TEMPLATE RELEASE OR A LINKED TEMPLATE RELEASE

Once you have filled in all required data into the form of a new template release or linked template release and saved the form, you have to decide if and with which state you want to publish the template (linked) release.

The release is in the default state at that time. This means its workflow state is 'Unreleased'. You could choose another state from the listing in the menubar on the left side (see screenshot below). Click on the appropriate entry in this menubar and you get a listing with the available further workflow state (drop down menu):

- Release alpha -> Alpha Release
- Release beta -> Beta Release
- Release candidate
- Final Release.



If a template release or linked template release should not be public available anymore, it could be hidden. Therefore you choose 'Hide release' from the entries in the listing in the menu entry (drop down menu).

In case a release got the state 'hidden' the owner could later decide to 'unhide' it. Therefore she / he make a mouse click on the entry 'Hidden' in the menubar on the left side and choose the entry 'Unhide release'. The (linked) template release will get the state 'Unreleased' again and it is possible to publish it in one of the workflow states again, which are listed above.

PUBLISH A TEMPLATE PROJECT

Once the project owner added a template release or a linked template release to her / his project and released it she / he could return back to the template project page and submit the project for publication.

The project owner could do this within the menubar on the left side. She / he had to click on the menu entry 'Private' and then click on the entry 'Submit for publication' in the opening drop down menu. The menu entry will change from 'Private' to 'Pending'.

The project owner will get an email with an information about this workflow change. A corresponding email will be sent to the administrator or a configured email address for this task (configured inside the 'Template Center').

The project has been forwarded into the review queue of the 'Template Center' / Plone site. Once the administrator, site-administrator or a reviewer changed the workflow state again, e.g. published the project, the project owner will get a further email with this new state.

MESSAGING

The `tdf.templateuploadcenter` Plone add-on use some of the Plone messaging implementations to create messages to the site admin, reviewers and the owner / creator of templates / template projects.

11.1 Messages To The Site-Administrator / Administrator

- The site-administrator / administrator get an e-mail once a new template project or small template project have been added to the Template Center.
- If the project owner submit her / his project or small project for publication, the site-administrator / administrator get an e-mail about this event.
- Once the text of a published project or a small project changes the site-administrator / administrator will get an e-mail with the complete text of the project or small project summary and its description. Thus he get an information, if the text of the project or the small project changes into a direction that has not been reviewed.

If the form field 'contactForCenter' in the Template Center contains an e-mail address the above messages will be send to this address. Otherwise the e-mail goes to the e-mail address of the Plone site.

11.2 Messages To The Project Owner Or Small Project Owner

- Once a workflow status of his project(s) or small project(s) change the project owner or small project owner will get a message (e-mail) which inform her / him about this new status.
- The project owner will get an e-mail once a template release or a linked template release have been added to her / his project(s).
- Once the site-administrator / administrator of the Plone site adds a new LibreOffice (product) version to the form field 'Available Versions' the owner of a project or small project will get an e-mail to inform her / him about this event. The message ask the owner to update the versions list of the (linked) releases of his project(s).