

# RENTERS RIGHTS WEST VIRGINIA ANSWER TO EVICTION INSTRUCTIONS

**\*\* Do Not Sign Any Document Unless In Front  
Of A Notary Public Or The Magistrate Clerk \*\***

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## PRINT



Print two (2) copies of this packet. One copy you will keep for yourself, the other will be filed with the court at the address below.

You can often find low-cost printing at your local library. The closest to you is:

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## FILE



- Bring a copy to your local courthouse to file at the Magistrate Clerk:



## OTHER INFORMATION

- Pay and dismiss:

If you were sued for eviction for non-payment of rent, you can have the case dismissed by paying ALL back rent, late fees, and court costs before the trial begins under WV Code § 37-6-23.

- Bring your paperwork:

Even though the judge or magistrate will have the paperwork you filed, you should bring a copy of your paperwork as well.

- Phones not allowed:

This means no digital evidence, such as videos or voicemails, will be accepted. Print any photos or materials you have to present to the Court. If you have a video that you need to show, you can try to contact the court ahead of time to see if they will accept it.

- Remember your manners:

It is important to present yourself well. Dress nicely. Say “Yes, Your Honor” and “No, Your Honor.” Do not speak while others are speaking, especially the judge or magistrate.

- Arrive early:

Depending on what is going on at the courthouse, there could be a delay in getting through security or your case could be called early. Arrive at least 10-15 minutes before your hearing is scheduled.