

22 August 2016

To all Parents of [REDACTED]

Now that your child is here at [REDACTED] we need to clarify which children are going to take school milk on a regular basis. School milk is paid for in blocks as detailed below or as an annual payment and is subsidised by the School Milk Subsidy from the European Community. It is [REDACTED] policy that no receipts are issued and no refunds given for periods of absence, sickness or moving from the area

The payment for the whole year is £32.30. This works very well as far as we are concerned, alleviating some of the problems in trying to collect milk money in a school of this size and we hope it may prove helpful to you also. If you wish to pay annually please ensure that your child will be taking milk every day as **no refunds** can be given. If your child would like to have milk, please pay either on line or to by cash or cheque made payable to [REDACTED] by **Friday 26th August**. You can make payments by cheque for more than one child if their names and classes are written on the back. (Please make cheques payable to [REDACTED]).

If you are in receipt of Income Support, Income-Based Jobseeker's Allowance, Child Tax Credit (but not Working Tax Credit) or Guaranteed Pension Credit, you are entitled to free milk as well as free meals on completion of the relevant forms, available from the school office.

It is important that money is paid when it is due to enable us to order milk from the dairy for your child.

Please find instructions on the reverse of this sheet on how to use the online payment system and the details of milk payments.

Yours Sincerely

[REDACTED]
Headteacher

Child's Name Class

I wish my child to take milk and enclose the appropriate payment.

I wish my child to take milk and I will pay online

I do not wish my child to take milk.

[REDACTED]